 <b>IQCert</b> IQCERT INTERNATIONAL LTD. "QUALITY IS BEST PRIORITY."	<b>IQCERT INTERNATIONAL LIMITED</b>  <b>Management System Manual</b>	Document No.	IIL-QP -01
		Revision No.	1
		Issue No.	1
		Date	01-01-2021
<b>Quality Policy</b>			Page 1 of 2

Quality will pervade **IQCert International Limited's** technical, operational and client service delivery process. Our quality service culture is characterized by client focus and continuous improvement in all we do:

The delivery of quality service shall be the focus of everyone at **IQCert International Limited** as we achieve success in the long term pursuit of quality, our people will strive to:

- Meet client needs and exceed client expectations
- Respond quickly and wisely to rapid changes in the business environment and changing client needs.
- Attract and retain clients by being best-in-class.

To ensure continuing success of the quality initiative, our leadership will:

- Maintain an absolute, proactive and long term commitment to client focussed, continuous service improvement.
- Understand the concepts, be familiar with the tools and encourage techniques that enable us to fully integrate client focussed continuous improvement in everything we do.
- Act as role models for the quality values of **IQCert International Limited**
- **IQCert International Limited** has formulated an Impartiality committee for ensuring strict adherence to laid down impartiality norms and for reviewing of the norms on a time to time basis.

The Directors, Management, Staff and Sub Contractors of **IQCert International Limited** are fully committed to providing all our clients and potential clients with a service that fully meets their requirements.


The certification process will ensure that all audits and certification decisions are conducted in accordance with the requirements of the relevant standard. In addition **IQCert International Limited** is fully committed to ensuring that it fully complies with all ASCB and IOAS regulations, relevant standards and all requirements of any regulatory bodies.

**IQCert International Limited** will ensure that a professional service will be offered to clients through the use of trained, experienced and competent audit and support staff.

**IQCert International Limited** will continually seek to improve the services it offers and will do so through acting upon client's feedback, regular internal and external audits, and reviews of reports, reviews of staff, management review meetings and management meetings.

Any client who feels dissatisfied with any aspect of the service provided by **IQCert International Limited** is encouraged to put in writing their complaint which will be responded to promptly and thoroughly investigate.

<b>IQCert International Ltd.</b> Plot # 87, BNS Center, Sector # 07, Uttara, Dhaka – 1230, Bangladesh.  <b>Mobile / Fax No.: +8801722-283001</b> <b>E Mail → info@iqcertinter.com</b>	Prepared by	Sign.	
		Name	
		Designation	Quality Manager
<b>Copy status</b> <b>CONTROLLED / UNCONTROLLED</b>	Approved by	Sign.	
		Name	
		Designation	Managing Director
This manual is the property of <b>IQCert International Limited</b> No corrections / amendments are to be made except by the person authorized. The holder to return the manual when he leaves the organization or when he has no further use for it.			

 <b>IQCert</b> IQCERT INTERNATIONAL LTD. "QUALITY IS BEST PRIORITY."	<b>IQCERT INTERNATIONAL LIMITED</b>  <b>Management System Manual</b>	Document No.	IIL-QP -01
		Revision No.	1
		Issue No.	1
		Date	01-01-2021
<b>Quality Policy</b>			Page 2 of 2

Any client who disagrees with a Certification Decision has the right of appeal which will be put before an independent Appeals Panel, comprising individuals who are not employees of **IQCert International Limited**

In conducting certification activities **IQCert International Limited** fully understands the importance of ensuring that the certification process and all audits are conducted in an impartial manner and no conflict of interest exists. To this end checks have been introduced throughout the certification process to identify any potential conflicts of interest and an independent Impartiality Committee has been established to oversee the operations of **IQCert International Limited** and in particular the certification process.

<b>IQCert International Ltd.</b>  Plot # 87, BNS Center, Sector # 07, Uttara, Dhaka – 1230, Bangladesh.  <b>Mobile / Fax No.: +8801722-283001</b> E Mail → <b>info@iqcertinter.com</b>	Prepared by	Sign.	
		Name	
		Designation	Quality Manager
<b>Copy status</b> <b>CONTROLLED / UNCONTROLLED</b>	Approved by	Sign.	
		Name	
		Designation	Managing Director
This manual is the property of <b>IQCert International Limited</b> No corrections / amendments are to be made except by the person authorized. The holder to return the manual when he leaves the organization or when he has no further use for it.			